

ANNUAL GENERAL MEETING



Canadian Professional Association
for Transgender Health



October 3, 2015

Atlantica Hotel //
Videoconference

5:15pm Newfoundland / 4:45pm Atlantic / 3:45pm Eastern
2:45pm Central // 1:45pm Mountain // 12:45pm Pacific

To join the videoconference:

[https://cpath.webex.com/cpath/j.
php?MTID=m0c05510d00568a0
1562f98e68143adef](https://cpath.webex.com/cpath/j.php?MTID=m0c05510d00568a01562f98e68143adef)

Or use the WebEx App

Meeting number: 802 103 291

Meeting password: 123go!

Opening of Meeting

Welcome: by President Devon MacFarlane.

- Appointment of chair.
- Declaration of quorum and call to order

AGENDA

- ☐ Brief overview of CPATH
- ☐ President's Report and Strategic Plan Update
- ☐ Financial Report
- ☐ Annual Membership Dues
- ☐ Election of new Board of Directors
- ☐ Committee Reports
- ☐ Other Business
- ☐ Adjournment

The Canadian Professional Association for Transgender Health

Vision:

A Canada without barriers to the health, well-being and self-actualization of trans and gender diverse people.

About CPATH

- Young organization
- Purely volunteer driven to date
- Funded primarily by membership fees, occasional grants
 - Conferences funded by sponsorships, registrations, advertising
- Developed most recent Strategic Plan for 2013-2018
 - Informed by Consultations on Success at 2012 conference

Consultations on Success

Inquiry question:

“What strategies will enhance CPATH’s ability to be a highly successful organization?”

- 27 participants
 - 12 trans-identified, 13 cis-identified, 2 skipped question
 - 18 members of regulated professions, 5 other service provider, 2 students, 2 marked “other”

Definition of Success

Theme 1:

CPATH contributes to improved health outcomes for the full diversity of trans people

- Improving ability to provide competent care across the country
- Improving ease of locating competent providers across the country
- Developing standards and best practices for care in the Canadian context
- Addressing determinants of health

Definition of Success con't

Theme 2:

CPATH is a strong organization

- Revitalizing the governance model
- Being credible and visible
- Involving members in CPATH initiatives
- Broadening the diversity of members in CPATH
- Providing opportunities for members to network and build collegial relationships
- Securing sufficient resources to support the work

Definition of Success con't

Theme 3:

CPATH has positive and constructive relationships with trans communities

- Developing dialogue between providers and trans communities

President's Report

Devon MacFarlane

- Exciting times for CPATH
 - Our 2013-2018 Strategic Plan has provided direction and a framework for advancing our mission
 - 2014-15 Board focus: continued development of CPATH's capacity, alongside organizing the Conference
 - Revitalized working groups and committees:
 - Translation, Research, Advocacy, Conference
 - Committees are playing substantial role in increasing CPATH's impact in supporting professionals (and) working to improve the health and wellness of trans/non-binary people in Canada
 - Grant from TD bank to advance the Community of Practice

Strategy 1:

Educate professionals and enable knowledge exchange to develop and promote best practice

Progress:

- Community of Practice
 - Developed descriptions for contract positions; posted call for Expression of Interest
 - Developed contracts
 - Selected contractors
- Organization of 2015 conference and pre-conference

Strategy 2:

Facilitate networks and foster supportive environments for professionals working with and for trans communities

Progress:

- Secured funding for a pilot of a nation-wide Community of Practice
- Conference is primary means for professionals from across the country to meet face to face

Strategy 3:

Encourage multidisciplinary research that will advance the health and wellbeing of trans people

Progress:

- Research Committee revitalized and expanded
- Work begun on national ethics standards for research involving trans people

Strategy 4:

Advocate for institutional, policy and legislative change utilizing our collective knowledge & expertise

Progress:

- Partnership with UFCW on national scan regarding access to surgeries
- Documents prepared for CPATH members / supporters to use in advocacy work
- Range of presentations made and letters sent as part of advocacy efforts

Strategy 5:

Address the population and geographic diversity of Canada in all that we do

Progress:

- Commitment to diversity and an intersectional approach embedded in work of the conference
- Developed a scholarship and bursary program for the conference
- Developed a translation policy
- Continued translation committee
- Strengthening relationships with regional networks

Strategy 6:

Build CPATH's organizational capacity to realize its mission

Progress:

- Financial sustainability:
 - Secured over \$30,000 in sponsorships and advertising revenue for the conference
 - Financially successful conference
- Board Capacity:
 - Expanded size of the Board; extended tenure

Strategy 6: Continued

Progress:

- Communications:
 - Changed approach to newsletters; increased frequency
 - Updated website
 - Began work on a media strategy
- Mobilizing membership
 - Communicated range of opportunities to become involved in CPATH
 - Revitalized committees
- Strategic relationships
 - Invitation from WPATH to consider formalizing a relationship

Looking Forward

- Areas of work for next year:
 - Bring Community of Practice to life
 - Revitalize Education Committee
 - Focus on developing / influencing curricula in professional training programs
 - Develop communications committee
 - Explore alternative means to accept donations for CPATH
 - Seeking consultative expertise in:
 - Fundraising
 - Media



Treasurer's Report

Kate Shewan CPA, CGA

Canadian Professional Association for Transgender Health

Statement of Operations

For the 12 months ended December 31, 2014

Unaudited

	2014	2013	2012
REVENUES			
Conference Grants / sponsorship	-	-	12,556
Registration Fee	-	-	38,409
Memberships	5,380	5,397	6,484
Fundraising	-	-	1,835
Miscellaneous revenue	-	110	559
Total Revenue	5,380	5,507	59,843
EXPENSES			
Conference Venue	-	-	40,423
Conference Travel	-	-	7,986
Miscellaneous conference charges	-	-	3,262
Meetings	711	4,045	3,039
Website and Internet	2,560	1,713	2,706
Telecommunications	1,108	1,249	1,390
Bank and Credit Card charges	428	421	1,266
Membership System	626	646	1,159
Consulting Fees	-	6,228	950
Office	235	65	296
Total Expenses	5,668	14,366	62,477
Excess (Deficiency) of Revenue over Expenses	\$ (288)	\$ (8,859)	\$ (2,634)

Canadian Professional Association for Transgender Health
Statement of Financial Position
As at December 31, 2014
Unaudited

	2014	2013	2012
Bank	\$ 8,869	\$ 8,106	\$ 16,965
Less accounts payable	(1,051)		
Net Assets	\$ 7,818	\$ 8,106	\$ 16,965
<u>Members Funds</u>			
Members Funds, opening	\$ 8,106	\$ 16,965	\$ 19,599
Excess (Deficiency) of Revenue over Expenses	\$ (288)	\$ (8,859)	\$ (2,634)
Members Funds - Closing	\$ 7,818	\$ 8,106	\$ 16,965

Current Year Update

Canadian Professional Association for Transgender Health

Statement of Operations

For the period ended September 25, 2015 (with full year comparatives)

Unaudited

	2015 To Sept 25	2014	2013
REVENUES			
Conference Grants / sponsorship			
Memberships	11,349	5,380	5,397
Fundraising			110
Total Revenue	11,349	5,380	5,507
EXPENSES			
Meetings	425	711	4,045
Website and Internet	2,205	2,560	1,713
Telecommunications	711	1,108	1,249
Bank and Credit Card charges	741	428	421
Membership System	964	626	646
Consulting Fees		-	6,228
Office		235	65
Total Expenses	5,046	5,668	14,366
Excess (Deficiency) of Revenue over Expenses	\$ 6,303	\$ (288)	\$ (8,859)

Current Year Update
Canadian Professional Association for Transgender Health
Statement of Financial Position
As at September 25, 2015 (with December 31 comparatives)
Unaudited

	Sept. 25 2015	2014	2013
Bank	\$ 104,676	\$ 8,869	\$ 8,106
Prepaid Expenses (Conference)	11,787		
Less accounts payable	(72)	(1,051)	
Less deferred revenue (Conference)	(102,270)		
Net Assets	14,121	7,818	8,106
<u>Members Funds</u>			
Members Funds, opening	\$ 7,818	\$ 8,106	\$ 16,965
Excess (Deficiency) of Revenue over Expenses	\$ 6,303	\$ (288)	\$ (8,859)
Members Funds - Closing	\$ 14,121	\$ 7,818	\$ 8,106

Motion

... to accept the Report of the President and the Treasurer's 2014 Financial Statement as presented.

Proposed 2016 Membership Dues

Membership category	Fees	Vote	Access to Community of Practice	Regular updates	Member rate for conference registration
Physician	\$150	✓	✓	✓	✓
Other professions	\$65	✓	✓	✓	✓
Supporters	\$35		✓	✓	✓
Students	\$25		✓	✓	✓
Voting Organization (5 people)	\$175	1	✓	✓	✓
Group membership (5 people)	\$175	✓	✓	✓	✓
Emeritus	\$25	✓	✓	✓	✓
Honourary Member	N/A		✓	✓	✓

Expanded Benefits Package

Expanded Benefits Packages	Cost	Name listed in Annual Report	Complimentary Ticket to Gala at Conference	Quarterly teleconference with CPATH President	Complimentary conference and pre-conference registration	Name listed on Website
<i>Praxis</i>	\$250	✓	1			
<i>Praxis Plus</i>	\$500	✓	1	✓		
<i>Praxis Premium</i>	\$1,250	✓	2	✓	✓	✓

Motion

***... to approve the
Membership Dues for the
upcoming (2016) year.***

Election of new Board of Directors

The Nominating Committee report presented by Devon MacFarlane

BOD members continuing in their terms: Devon MacFarlane (president), N. Nicole Nussbaum (past-president), Craig Ross (secretary), Kate Shewan (treasurer)

The following are nominated:

☐ President-elect: Adrian Edgar (NB) – 3-year term

☐ Members-at-Large:

☐ Joey Bonifacio (ON) (1 year)

☐ Elizabeth Saewyc (BC) (2 year)

☐ Fiona Smith (MB) (1 year)

☐ Amelia Thorpe-Gosley (NB) (1 year)

☐ Brandy Wicklow (MB) (1 year)

Motion

***... to accept the new slate of officers
as presented by the Nominations
Committee.***



Committee Reports

Conference Committee Report

- Conference shaped by learnings from previous conference, survey conducted in Fall of 2014
- Very strong local participation in planning cttee
- Excellent range of presentations received
- Largest CPATH conference to date
 - Largest number of trans people as presenters
- Secured over \$30,000 in sponsorships
- Provided scholarships to over 20 people
 - Funded through: donations from registrants; donation from CUPE; conference revenues

Advocacy Committee Report



Translation Committee Report

- CPATH developed a policy in regards to translations in both official languages. Please see:
<http://www.cpath.ca/wp-content/uploads/2015/08/Translation-Policy-FINAL.pdf>
- We're working hard to make CPATH accessible in both official languages with limited resources.
- We are three translators. We are looking for more volunteers. Every little bit helps. The work is always proofread so perfection is not a requirement.

Community of Practice Committee Report

- The CoP Committee's role is to oversee the 'community of practice' initiative, which will connect providers working in trans health across the country.
- Funding has been secured from TD Bank.
- Two contractors have been selected: one will coordinate the CoP initiative, the other will evaluate it.
- We're looking forward to getting started post-AGM.
Stay tuned!

Research Committee Report

- Recruited members and launched committee
- Two sub-committees
 - Terms of Reference – decision-making and committee structure
 - Ethical Guidelines
- Primary committee work is on development of ethical guidelines for research with trans communities
 - Review of existing guidelines for other communities
 - Workshop at this conference
 - Seeking of input from trans and research communities
 - Plans to publish

Other Items

Other business proposed from the floor for discussion.



Thank you!!

Adjournment
